

OUR LADY OF REMEDIES PARISH

Malate Catholic Church

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MARRIAGE GUIDELINES, INFORMATION AND POLICIES

I. WEDDING PACKAGE RATES

A. Regular Wedding Package **Fee: ₱16,000.00**
Schedule: Weekdays (Monday–Friday)
Available Time Slots: 9:00 AM • 10:30 AM • 12:00 NN • 2:30 PM • 4:00 PM
Maximum Entourage: Combined six (6) pairs of Principal and Secondary Sponsors
For Additional Entourage per Pair – ₱1,500.00

B. Grand Wedding Package **Fee: ₱25,000.00**
Schedule: Saturdays and National Holidays
Available Time Slots: 9:00 AM • 12:00 NN • 2:30 PM • 4:00 PM
Maximum Entourage: Combined twelve (12) pairs of Principal and Secondary Sponsors

C. December Weddings (2:30 & 4:00 PM Schedule) **Fee: ₱26,000.00**
Maximum Entourage: Twelve (12) pairs of Principal and Secondary Sponsors

Note: *Included Entourage Participants in all package*
Principal Sponsors – Godparents
Secondary Sponsors – Candle, Veil, and Cord Sponsors
BridesMaids & GroomsMen – Max. 3 Pairs only
Discounts for Registered Malate Parishioners – Please present Barangay Certificate
Regular Package – 20% Discount Grand Package – 10% Discount

Kasalang Bayan / Marriage Rites Only- Please inquire at the Parish Office (Donation basis)

Mode of Payment
Reservation Fee (Non-Refundable): 50% of total package fee
Full Payment: Remaining 50% payable not later than three (3) weeks before the wedding or upon completion of all requirements.
Failure to comply will result in automatic cancellation of reservation.
Additional Charges- (To be settled together with full payment)
Electrical Consumption for Video/Photography Equipment
(Maximum of three [3] units) — **₱1,500.00**

II. WEDDING PACKAGE INCLUSIONS

Celebration of the Eucharist (Wedding Mass)
Wedding Candles for Candle Sponsors
Red Carpet Aisle
Organist and Soloist
Lighted Chandeliers
Assistance of Ushers and Church Personnel
Use of the Church for 1 hour and 15 minutes
Civil Registration of Marriage Contract

III. GENERAL INFORMATION

- Couples desiring a simple wedding due to personal or financial reasons may consult the Parish Office staff or resident priests.
- Special or exceptional arrangements must be formalized through a written agreement with the Parish Office.
- Sunday weddings are not permitted in order to preserve Sunday Masses for the parish community.
- The Remedios Jubilee Mission Center (RJMC) is available for receptions. It accommodates up to 120 guests and is fully air-conditioned.

IV. BASIC REQUIREMENTS

1. **Canonical Interview**- Conducted by a Malate priest at least **2–4 months before the wedding**. Scheduling will be arranged after submission of Requirement No. 2 (at least four months prior).
2. **Baptismal and Confirmation Certificates** (Bride & Groom)
 1. Newly issued (valid for six months)
 2. With notation: **“FOR MARRIAGE PURPOSE”**
3. **Marriage License**- Issued by the City or Municipal Hall of either party; valid for **120 days**. Preferably submitted during the canonical interview.
4. **Certified True Copy of Civil Marriage Contract**- (For couples already civilly married.)
5. **Wedding Banns and Freedom to Marry** - Prepared by the Parish Office after the canonical interview and published for three consecutive Sundays in the respective parishes.
6. **Pre-Marriage Seminar**- Scheduled by the Parish (Sunday, 8:00 AM–1:00 PM), not later than two months before the wedding. Punctual attendance is required.
7. **Applicants from Abroad** - Submit requirements at least 3 months before the wedding.
 - Complete Canonical Interview at least 3 weeks prior.
 - Provide Certificate of Freedom to Marry if abroad for more than six months.
- Attend Pre-Marriage Seminar or present equivalent certification completed abroad.

V. ADDITIONAL REQUIREMENTS

For Foreign Nationals

- Embassy Clearance / Legal Capacity to Marry
- Certificate of Freedom to Marry (if Catholic/Christian)
- Clearance from the Chancery Office, Arzobispado de Manila, Intramuros, Manila

For Previously Married Individuals

- Church Wedding: Clearance from the Matrimonial Tribunal and Chancery Office
- Civil Wedding: Court Decision declaring marriage null and void, annotated Marriage Contract, and Decree of Lack of Canonical Form

Mixed Marriages- Couples of different religions must sign a **Promise and Declaration Form** during the canonical interview for Chancery approval.

Widow/Widower- Submission of Previous Marriage Contract & Death Certificate of the deceased spouse.

Wedding Anniversaries- Provide copy of Church Marriage Certificate.

VI. IMPORTANT REMINDERS

1. Inform the Parish Office at least **one (1) month prior** if bringing an external priest, organist, or soloist.
2. Submit photocopy of visiting priest's valid faculties/license. Parish stipend for visiting priest: **₱1,500.00**
3. Couples must provide their own commentator and reader.
4. Couples who wish to marry on Monday and 12:00 noon of Weekdays should provide their own priest.
5. Receive the Sacrament of Reconciliation before the wedding.
6. **NOT ALLOWED:** arches, garden-style decorations, flower walls, backdrops, candle-light installations, confetti, bubbles, flying effects, butterflies, or doves.
7. Only **POTTED FRESH FLOWERS** are permitted inside the church.
8. Karaoke machines, CDs, DVDs, and petal/confetti throwing along the aisle are prohibited.
9. Be punctual. The entourage must assemble **15 minutes before** the scheduled ceremony. Late ceremonies may be shortened.
10. Follow strictly the approved and limited entourage lineup.
11. Submission of Requirements Nos. 2 and 3 must be completed **at least three (3) months before the wedding**.
12. Opening and closing of the Historical Main Doors are **FREE OF CHARGE**.
13. All payments and financial transactions must be conducted **ONLY at the Parish Office**. No payments are allowed inside the church.